

COVID-19 Policy and Procedures

Building Closure Notification

The Center for Rapid Recovery (CRR) operates several outpatient and residential programs at various locations. Building closures are program-specific and exclude the residential program. CRR's top priority is the health of our clients, staff, and colleagues.

Non-residential services are provided remotely. Telemedicine and Telehealth services are provided to individuals enrolled in the Day Habilitation and Chemical Dependence program remotely. Office hours will shift to accommodate the reduced staff presence. We expect this situation to evolve daily, and we will make on-going adjustments to balance our mission and the critical services we provide to the community.

Following Governor Cuomo's current guidance on social distancing, our testing services, group meetings, and in-person gatherings are postponed until further notice. Administrative personnel shall work remotely and at assigned locations during designated days. CRR will make on-going adjustments to balance our mission and the critical services we provide to the community.

CRR has developed policies and procedures to minimize the risk of transmission of COVID-19 from infected to non-infected persons. A safe environment is created and maintained with the tools the agency has at hand: limiting access to community outings and restricting visitors; vigorous handwashing; meticulous attention to environmental hygiene; along with proper use of Personal Protective Equipment (PPE).

Residential Programs | Visitation/Community Outings

CRR's residential program remains in operation 24 hours a day with restricted access by non-employees. All visitation and community outings are modified according to the updated visitation policy for the IRA program. Direct Service Professionals (DSP) will assist individuals with utilizing video calls and in-house activities, and other methods to meet their social and emotional needs and maintain social distancing mandates. Conspicuous signage shall be posted at all residential entry points, i.e., front and side doors, to notify the public of the suspension of visitation during the state of emergency. Family members of individuals residing in one of the two IRA will proactively be informed in writing of the temporary emergency guidelines.

Staffing Health Checks for Employees, Contractors, and Visitors

All personnel, contractors, and visitors entering the facility must comply with COVID-19 Symptom Screening and Temperature check. Individual residents, personnel, contractors, and visitors will be screened for respiratory symptoms and have their body temperature taken as a

precautionary measure to reduce the spread of COVID-19. Self-screening shall utilize an automated voice-activated touchless scanning of the forehead or temporal artery at all facility sites. The body temperature results will automatically announce the temperature reading as normal or abnormal and display the actual temperature.

Individuals who do not clear the screening may not enter the CRR facility except staff who answers "YES" to Question #2, having close contact with COVID-19, solely due to continuing care for an infected individual in the residence or other healthcare setting. Individuals that answer "NO" to all screening questions AND have a temperature below 100 degrees will be able to enter the home.

Individuals residing in one of the IRA's with a temperature over 100 degrees will be quarantined and provided with an N-95 face-covering. An employee, visitor, or contractor with a temperature above 100 degrees will be asked to vacate the facility.

Employees **may return to work** if a doctor confirms the cause of an employee's fever or other symptoms is not COVID-19 and releases the employee to return to work in writing.

Covid-19 testing

The New York State Department of Health authorized the Center for Rapid Recovery to perform COVID-19 Molecular and RAPID Respiratory Syncytial Virus testing under Article 5, Title V, Section 579 of the Public Health Law.

Effective February 1, 2021, CRR shall implement a broad testing program in the workplace for staff and clients following state law and local health authority guidance. Covid-19 testing will be done **biweekly** for staff with regular contact with consumers and clients and employees with limited contact once a **month**.

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Staffing Health Checks for Employees, Contractors, and Visitors

All personnel, contractors, and visitors entering the facility must comply with COVID -19 Symptom Screening and Temperature check. Individual residents, personnel, contractors, and visitors will be screened for respiratory symptoms and have their body temperature taken as a precautionary measure to reduce the spread of COVID-19. Self-screen automated voice-activated touchless scanning of the forehead or temporal artery will be utilized at all facility sites. The body temperature results will automatically announce the temperature reading as normal or abnormal and display the actual temperature.

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An individual residing in one of the IRA's will be quarantined and provided with an N-95 face-covering. An employee who has a fever at or above 100 degrees or experiencing symptoms of the virus will be sent home. An employee **may return to work** earlier if a doctor confirms the cause of an employee's fever or other symptoms is not COVID-19 and releases the employee to return to work in writing.

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